



State of New Hampshire
Department of Health and Human Services
Part C FCESS Interagency Coordinating Council (ICC)

CONFERENCE LINE: <https://nh-dhhs.zoom.us/j/93856378690?pwd=YjJSM1A0bWNGZGZSTEYUWF5THINUT09>

LOCATION: Zoom Virtual
DATE: 10/2/2020
TIME: 9:30 am - 11:30pm

Meeting Purpose/Goals: ICC is a federally required stakeholder council who reviews current Part C FCESS system updates, programmatic planning, and provides input/recommendations for improvements.

DHHS STAFF:

☒ Kathy Gray, Part C Coordinator

ICC Committee Members:

☒ Diane Bolduc ☒ Jessica Bowen ☐ Alex Bowen ☐ Jane Hybsh ☐ Kara Buxton
☒ Robin Tierney ☐ Terry Ohlson-Martin ☒ Melissa Hugener ☐ Dee Dunn Tierney ☒ Gloria Fulmer X Christina MacDonald

Other Attendees: Sam Burgess; Anna Lake; MariBeth Rathburn,

Meeting Leader: Michelle Lewis - Chair



Agenda				
Ground Rules: Please be present and actively engaged; please hibernate technology.				
Time	Topic	Category	Leader(s)	Key Takeaways & Action Items
9:30	<ul style="list-style-type: none">Welcome, Introductions, Agenda Review and HousekeepingApproval of June 2020 Notes	Information	Michelle Lewis	<ul style="list-style-type: none">Topics from the annual retreat that was cancelled are being spread over this meeting and the next two meetings, with December being scheduled for 3 hours as there may be a need for the extra time at that point. Christina MacDonald is the new Part B preschool coordinator. She and Deirdre are not yet officially appointed.Vote to approve minutes - unanimously approved.

9:45	<ul style="list-style-type: none"> • Part C Updates <ul style="list-style-type: none"> ○ Part C Grant ○ SSIP - SEE Change ○ FCESS in person visits 	Information	Kathy Gray	<ul style="list-style-type: none"> • Kathy explained that her role is as a non-voting staff member. • Part C grant request was approved by the Federal partners and funding has been received. • SSIP - the SEE change project has been impacted by the Covid-19 pandemic. There are now more programs interested in getting information about the coaching model and family strategies. Seven more programs will start training in January through March, beginning with adult learning strategies. After that the Part C office will train them in the data collection. The goal is to coach families to increase family engagement and to do so more effectively by understanding and utilizing various adult learning strategies. • FCESS has been utilizing telehealth due to the pandemic. The extent / impact of Covid-19 has varied in different parts of the state. Because of this, the state is not providing guidance as to whether, or not, in-person visits are to be done but has provided CDC, OSEP, AMCHP, and ECTA resources. The decision is to be made at the the local region. Michele inquired about the Governor's executive order on school districts and special ed. Kathy pointed out the difference for Part C is that = because we go into the families' homes - we have no control over the environment. Michelle asked about visits happening outdoors or in a non-natural environment. Samuel added that the programs and AA are working together to determine what is safe within their region. We have struggled to get Public Health input about how to do so safely. Diane weighed in also on that issue including that we work with a population that can't or won't wear masks. Michelle said that
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				<p>what is important to her is that we are considering whether the children are making progress. She also expressed her appreciation for our efforts to serve children while keeping everyone safe, which is the highest priority. Diane said that her opinion is that what we want is to have public health sit with a representative group from FCESS to obtain input on how to do in-person visits as safely as possible. Michelle has offered to email the ECTA about this and how to appropriately ask these questions.. Gloria said she thinks that we need more information, including whether there is a call-in group with public health for home health programs. . Melissa added that she is all for getting more guidance but isn't clear about what the ICC's role can be in having that actually happen. Jess made a motion to look into this. Melissa seconded that motion. She added that she wants progress but is concerned that just discussing it is not getting any guidance. Michelle called for a vote of the voting members. All voting members voted yes and Michelle will bring back more information to the next meeting.</p>
10:00	<ul style="list-style-type: none"> APR Determination "Needs Improvement" <ul style="list-style-type: none"> COS Ratings Setting New Targets Monitoring Process 	Information	Kathy Gray	<ul style="list-style-type: none"> Annual Performance Review (APR) is the annual report of monitoring information that we report to the federal partners. For the 2nd year in a row, NH received a rating of Needs Assistance. This means we have to look at why we are having problems in specific areas as well as requiring that the Part C office receive technical assistance. One area we need to improve is the Child Outcome Survey results. We had done a statewide COS training. As a result, our ratings decreased significantly from prior years. We

				<p>expected this to happen as a result of the training and expect it to take two to three years for it to balance out. Prior to the training, there was a broad difference in how programs were doing the ratings. Post-training, there is more consistency across programs. Thus, the data is believed to be much more accurate and that new baselines need to be set based on the current data.</p>
	<ul style="list-style-type: none"> Monitoring Process 	Discussion	Kathy Gray	<ul style="list-style-type: none"> NH is considering changing the process used for monitoring programs. Using a larger sample or using universal sampling for the monitoring process may result in a more accurate representation of non-compliance. The question is the size of our current sampling sufficient to get an accurate report of our compliance. A larger group of cases could be used and / or we could use a sample from more months of the year. Currently we use 5% from a third of the year. (1.67%). Kathy's questions were around the best way to get an accurate sampling size. Several suggestions were given. Also, discussed was ensuring that the sampling method isn't artificially shrinking the sample size.
10:30	<ul style="list-style-type: none"> Lend Project 	Information	Kathy Gray	<ul style="list-style-type: none"> Leadership and Education in Neurodevelopmental Disabilities (LEND) project is a function of the Institute on Disabilities at UNH. Each LEND team included a student with professional background in the field and a student with parenting background in the field. For the past two years we have had a LEND team observing the IFSP process. In the first year the teams observed initial IFSP meetings. The parent / student in the team saw the parents of our clients as confused and not strongly involved with the IFSP process. As a result, a visual tool was developed

				<p>to aid families in understanding where they are in the process. The second year the LEND team observed annual review IFSP meetings. It was expected that the families would be more involved. In fact, the apparent involvement went down - possibly because a lot of the involvement / conversation had occurred prior to the actual IFSP meeting. With observation only, it is difficult to know if parents' questions and input were simply being addressed prior to the official meeting. ICC comments were that the ideal is neither the parents exact words for a goal, nor the staff wording the goals without parent input but rather a discussion of what the goal would be and how to word it. Some of the problem comes around needing to write the goals and the IFSP in language that is family friendly and will also meet the requirements for insurance billing (ex: they have to be measurable). The next LEND team will build on the prior teams' work by interviewing families for their input to identify if and/or how helpful the "How to Find Your Way" visual is for families' understanding the process.</p>
11:15	<ul style="list-style-type: none"> Determining Next Steps 	Discussion	Michelle Lewis	<ul style="list-style-type: none"> Next month's topic is the Child Outcome Summary data. Research with ECTA on ICC role in addressing the pandemic issues. Membership still needs strengthening; several roles are missing.
11:30	<ul style="list-style-type: none"> Adjourn 			<ul style="list-style-type: none"> Next ICC Virtual Meetings <ul style="list-style-type: none"> Nov 6, 2020 9:30-11:30 Dec 4, 2020 9:30-12:30